

Dec-2010



## **Customer Proprietary Network Information (CPNI)**

## **Statement of CPNI Compliance**

## Annual 47 C.F.R. §64.2009(e) CPNI Certification EB Docket No. 06-36

## Annual Certification Processes Summary Certification for 2013 covering the prior calendar year 2012

The Statements below describe the procedures and actions taken to ensure that Mid Century is in compliance with the FCC's CPNI Rules.

A. Employee CPNI Training	Mid Century (MCTC) continues to be proactive in ensuring its employees are properly updated and
	trained in procedures related to CPNI. Employees are trained annually, at a minimum. Training
	includes, but is not limited to, examples of when employees are and are not authorized to use CPNI.
	Focus of CPNI also extends in to Mid Century's Red Flag Identity Theft Prevention Program.
	Employee training is documented and properly retained.
B. Disciplinary – Improper Disclosure of CPNI	MCTC's CPNI policy includes an express disciplinary process for employee infractions. There were
	no CPNI employee infractions for 2012.
*C. Process for Opt-in and Opt-out	MCTC markets to its customers using the Opt-out approach, when applicable. MCTC does not
	participate in 3 <sup>rd</sup> party marketing and therefore Opt-in has not been utilized. As required by CPNI
	rules, MCT notifies its customers every two years of a customer's Opt-out rights and methods to Opt-
	out. Mid Century's next scheduled Opt-out notification is December, 2013.
	There were no applicable sales or marketing campaigns requiring prior Opt-out notification for year
	2012.
	Occasionally, a MCTC or Century Enterprise (CEI - MCT's long distance subsidiary) representative
	may ask the customer for oral consent to use the customer's CPNI for the purposes of providing the
	customer with an offer for products or services not related to the telephone services to which the
	customer subscribes. If customer oral consent is granted, we may use the customer's CPNI for the
	duration of such telephone call in order to offer additional services.
	Detailed comments are noted to customer accounts when Opt-out letter and Opt-out form is mailed,
	when an Opt-out election form is received from a customer, or when using oral consent.
D. Actions taken against data brokers (Pretexters)	No known Pretexter violations (breaches) occurred to necessitate any such actions for the year 2012.

E. Pretexters process(es) – attempt to access CPNI	No known access to CPNI by Pretexters (breaches) was reported for the year 2012.
F. Customer Complaints – Unauthorized release of CPNI	No customer complaints were received as a result of unauthorized release of CPNI for the year 2012.
G. Process to ensure Opt-out elections are recorded & followed	Customers may call our business office, or our 24/7 voicemail CPNI line, come in to one of our business office locations, e-mail us, or utilize the Opt-out form in our newsletter or on our website in order to deny or approve our use of their CPNI to offer products or services not related to the telephone services to which the customer currently subscribes. Service order processing and Customer Service Representative procedures are in place in MCTC's billing system to record Opt-out elections and are strictly practiced on a daily basis. Follow-up verification of Opt-out restrict or un-restrict may be viewed by authorized personnel within a customer's account in the billing system. Billing system reporting capabilities ensure extraction of customer's Opt-out elections as necessary. Record of approval or disapproval is retained for a minimum of 3 years.
H. Other CPNI Compliance measures	Access to customer CPNI is limited to authorized personnel and restriction pass codes are used to facilitate safeguard assurance. Release of call detail information, including, but not limited to, the establishment of password protection and a secret question and answer have been implemented. The customer password is not derived from readily available biographical or account information. Notification of customer account changes is strictly practiced on a daily basis.  Mid Century's CPNI enhancements to its billing software and online access include safeguard provisioning for its affiliate companies.  For year 2012:  Implemented Customer Deposit procedures with conformity to company CPNI rules and Red Flag Identity Theft Prevention Program.

\*Mid Century will honor any customer CPNI elections it receives by recording the restriction or non-restriction to the company and to its affiliate companies, Century Enterprises, Inc. and CenComm, Inc., customer account record.

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